



City Manager Report

June 2020

CITY MANAGER REPORT

CITY OF KINGMAN - June 2020

The information included in this issue reflects May 2020 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



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CITY MANAGER REPORT CITY OF KINGMAN MAY 2020 ECONOMIC DEVELOPMENT DEPARTMENT

ECONOMIC DEVELOPMENT

ED staff is happy to report that Angel Flight brought in five planes with food for the Hualapai Nation that has been cut off from traveling due to Covid-19. The items were transported to the reservation.

ED staff is researching fiber optics options for upgrading businesses in the Industrial Park to better their businesses.

ED staff is has followed up with possible businesses who could utilize the 1800 acre land release. There have also been several companies calling the Industrial Park who are interested in bringing their companies in.

ED staff is ready with a grant package for the next round of Community Development Building Grants to be held on June 2, 2020.

ED staff has reported a 70% Census response rate and Kingman is ranked #4 in the State for response.

ED staff is working on four retail projections: Projects, Knight, Ironwood, Sunflower and Culvers store.

ED departments continue to take safety very seriously with regard to washing hands, using hand sanitizer and social distancing efforts.

Staff has attended numerous webinars relating to Covid-19 and business continuity and future growth.

ED staff has completed work with Geo and Associates and is waiting for approval by City Council of logo to begin the marketing and branding of Kingman with new logo.

Additional Activities and Meetings by Economic Development Staff in May

- ◆ Mr. Kellogg met with Jack Childs, Frontier Communications regarding Kingman Airport and Industrial Park expanding fiber optics.
- ◆ Mr. Kellogg attended Business and Government meeting
- ◆ Mr. Kellogg and ED staff met with Tami Ursebach regarding regional tourism
- ◆ Mr. Kellogg and staff met with Project Rose and Project Heavy groups
- ◆ **ED staff met and updated Economic Development's Strategic Plan Performance Measures and Tasks Assignments**
- ◆ ED staff met with Harbor Freight team and another prospect who has interest in a retail site downtown.
- ◆ Mr. Kellogg and Sylvia Shaffer met with Small Business Development Center and the Chamber of Commerce regarding collaborating efforts to support small businesses in Kingman.
- ◆ **Mr. Kellogg joined in on the Governor's Economic Development Conversation call**

Economic Development Public Meetings in May

The Economic Development Advisory Commission met via Zoom on
May 26, 2020 at 12:00 P.M.

**CITY OF KINGMAN
ENGINEERING DEPARTMENT
MONTHLY REPORT FOR
MAY 2020**

The Engineering staff responded to **138** requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

ENG20-0024 A Construction Authorization was issued for approximately 131 L.F. of 8-inch PVC SDR-35 sewer line extension with (1) sewer service and (1) sewer

RIGHT OF WAY ACTIVITIES	
108	Information Requests responded same day received
25	Information Request responded in 1 days
5	Information Request responded in 2 –3 days
0	Information Request responded over 3 days
5	Sewer Availability Letters
41	Permits to work in Public Right-of-way
20	Sewer Connection Permits Inside City Limits (0 due to Failed septic)
9	Sewer Connection Permits Outside City Limits (1 due to Failed septic)
1	Sewer Taps
8	Utility Permits for water meters in the County
21	Utility Permits for water meters in the City

MEETINGS	
May 13	Development Review Committee meeting
May 19	Webinar to discuss 7 important aspects of asphalt quality assurance
May 26	Discussion on when to use COK detail 440-3
May 27	ENG20-0008 On-site Pre-construction meeting regarding Florence Avenue Sewer line

CAPITAL EXPENDITURES		
CONTRACTOR	PROJECT	AMOUNT
AECOM	ENG20-0051	\$21,081.00
BNSF Railway	ENG16-0021	\$5,587.50
Freiday Construction	ENG17-0027	\$501,449.56
Freiday Construction	ENG18-0084	\$4,736.93
JE Fuller/Hydrology	ENG16-0031	\$30,100.00
Kincheloe Construction	ENG20-0015	\$4,397.90
Kincheloe Construction	ENG20-0016	\$10,474.60
Kincheloe Construction	ENG20-0021	\$28,717.20
Matrix Design Group	ENG17-0035	\$16,158.73
Sunrise Engineering	ENG19-0057	\$45,710.00
Sunrise Engineering	ENG19-0058	\$51,045.00
Capital Expenditures processed during the month May		\$722,401.31

DESIGN ACTIVITIES			
PROJECT	PURPOSE	CONSULTANT	STATUS
ENG16-0025	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40.	AECOM Technical Services for the preparation of project plans and specifications	Project is expected to be complete by July 2020
ENG17-0035	This project is for Program manager services for the I-11 East Kingman Connection project.	Matrix Design Group	The consultant is proceeding with acquisition of right of way.
ENG18-0051	Airway Avenue Design and Construction between Sunbelt Park and Rancho Santa Fe Parkway	AECOM	Under design
ENG18-0052	Rancho Santa Fe Parkway Design update	AECOM	Under design
ENG18-0080	Airway—Vista Bella Drainage	Dibble Engineering	Under design
ENG19-0057	Diagonal Wash Trunk Sewer	Sunrise Engineering	Under design
ENG19-0058	Main Tanks Transmission Main, Phase 2	Sunrise Engineering	Under design
ENG19-0066	Kingman Area Master Drainage Report	J.E. Fuller	Under design

CONSTRUCTION ACTIVITIES UPDATE

PROJECT	PURPOSE	STATUS
ENG15-0048 & ENG16-0031	This project will widen and improve Eastern Street between Pasadena Avenue and Airway Avenue.	The FY20-21 budget includes funds for modifying the design for phasing and alignment of the curve near Airway. The budget also includes money for acquisition of right of way.
ENG17-0027	Kino—Main Tanks Transmission lines	Complete
ENG17-0038	Devlin Avenue sewer line extension between Bank Street and Powell Avenue. Adding 107 sewer service connections.	Complete
ENG18-0082	Andy Devine ADA Compliance from 4th Street to Grandview Avenue	Complete

CONSTRUCTION PHOTOS



ENG19-0036 Airway Avenue Water Line extension

CONSTRUCTION PHOTOS



ENG19-0036 Airway Avenue Water Line extension

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of

	May, 2019	May, 2020
Domestic Violence	37	00
DUI	46	
Theft/Shoplifting	32	
Criminal Traffic (non DUI)	12	
Code Enforcement	14	
Miscellaneous Misdemeanors	70	
Total Charges	211	
Number of Files Opened	124	
Pretrial Conferences	92	
Change of Pleas	97	
Status Hearings	18	
Trials	17	
Other Court Events	154	

City Clerk—Annie Meredith

During the month of November the Clerk's Office assembled City Council agendas and packets for two regular meetings. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov.

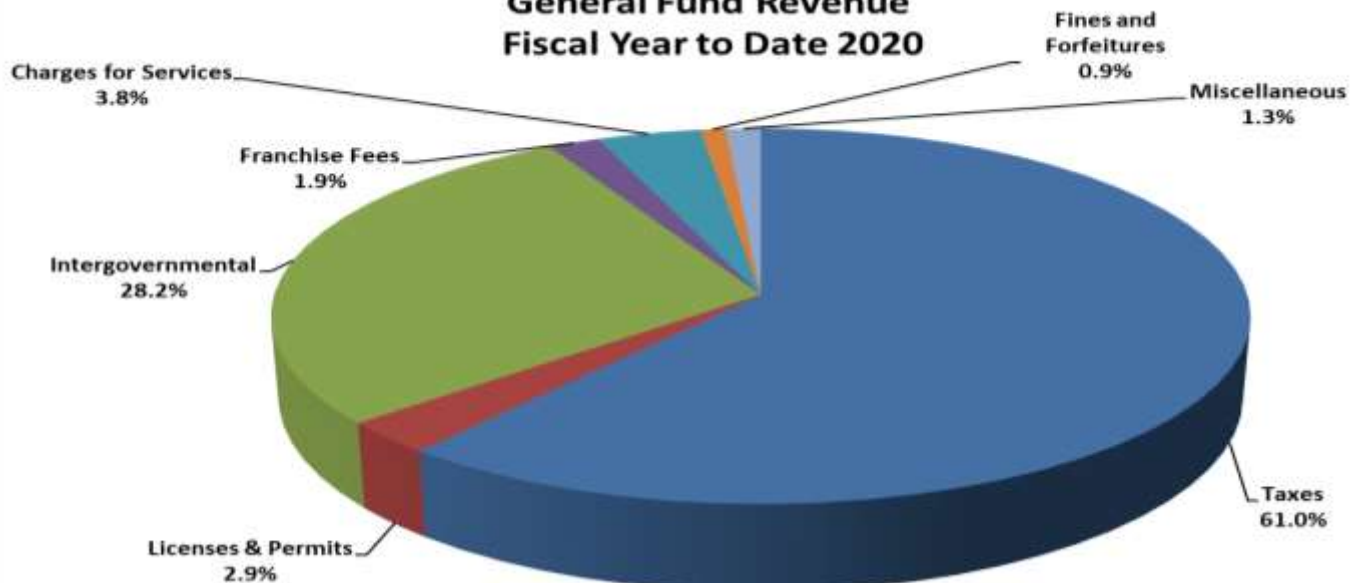


Finance—Tina Moline

REVENUE BY SOURCE — MAY 2020

GENERAL FUND

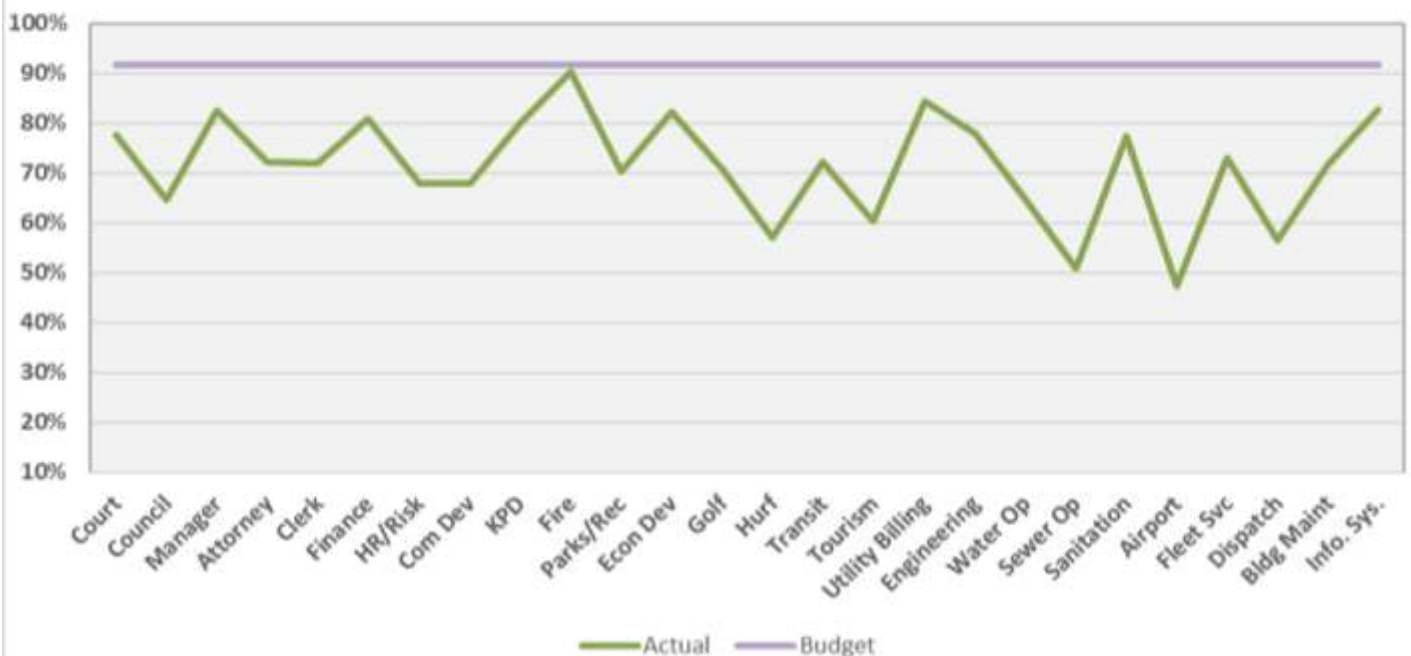
Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	18,615,683	1,733,464	17,945,011	96.40%
Licenses & Permits	711,996	65,521	842,271	118.30%
Intergovernmental	8,817,703	703,862	8,282,882	93.93%
Franchise Fees	713,978	-	554,611	77.68%
Charges for Services	1,184,932	121,882	1,121,426	94.64%
Fines and Forfeitures	221,255	24,172	276,108	124.79%
Miscellaneous	174,517	14,995	377,391	216.25%
Total Revenues General Fund	30,440,664	2,663,897	20,309,600	66.59%

General Fund Revenue
Fiscal Year to Date 2020Revenue FY20
Budget to Actual Comparison

EXPENDITURES BY DEPARTMENT — MAY 2020					
GENERAL FUND					
Description	Revised Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,470,608	116,999	1,139,142	331,466	22.54%
City Council	223,450	7,880	144,596	78,854	35.29%
Manager	435,054	38,361	358,835	76,219	17.52%
Attorney	1,048,677	87,399	756,548	292,129	27.86%
City Clerk	360,815	23,745	259,091	101,724	28.19%
Finance	1,162,600	87,135	939,511	223,089	19.19%
Human Resource/Risk Mgmt	952,853	64,131	646,111	306,742	32.19%
Community Development*	1,616,624	122,110	1,098,076	518,548	32.08%
Police Department**	12,958,883	1,102,926	10,373,752	2,585,131	19.95%
Fire Department**	8,794,822	787,402	7,936,641	858,181	9.76%
Parks & Recreation	4,766,358	360,320	3,362,478	1,403,880	29.45%
Economic Development	732,826	59,953	589,621	143,205	19.54%
Total Exp General Fund	34,523,570	2,858,360	27,604,401	6,919,169	20.04%

*Planning & Zoning and Building & Life Safety departments merged into a new Community Development department in January 2020.

Kingman, Arizona Budget to Actual Expenditures Fiscal Year 2020



**Police & Fire Department expenditures include one-time PSPRS unfunded liability payments issued in July

REVENUE BY SOURCE — MAY 2020

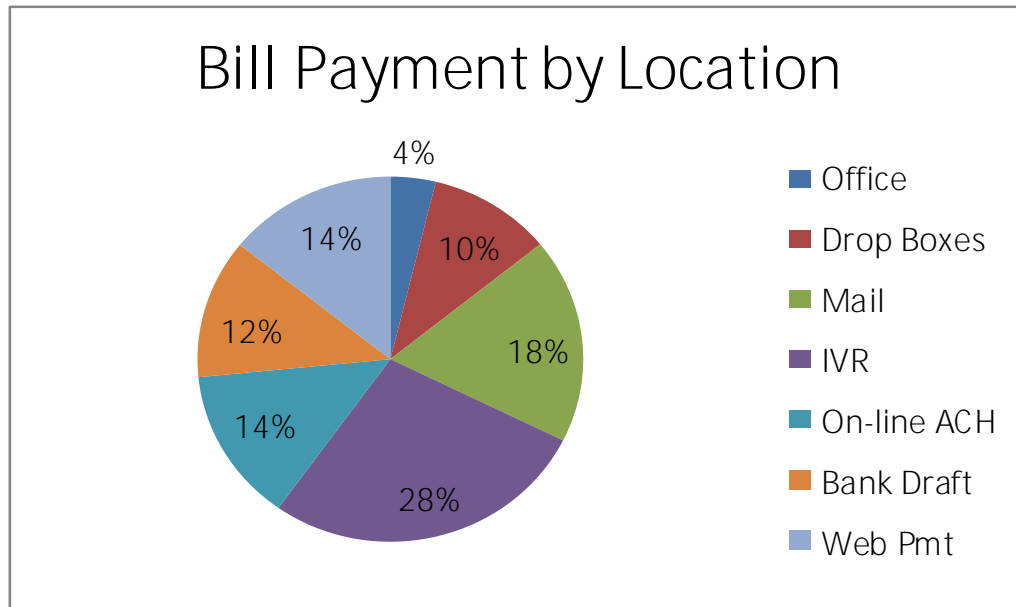
REVENUE SOURCE		7/1/15 thru 5/31/2016	7/1/16 thru 5/31/2017	7/1/17 thru 5/31/2018	7/1/18 thru 5/31/2019	7/1/19 thru 5/31/2020	Percent Change FY19-FY20	Fiscal 2020 BUDGET	FY20 Percent of BUDGET
GENERAL FUND (101)									
Local	Sales Tax	13,968,476	14,794,220	15,545,419	15,989,393	17,467,005	9.24%	17,977,917	97.16%
	Room Tax	408,752	451,868	507,625	527,535	478,007	-9.39%	637,766	74.95%
State	Sales Tax	2,436,661	2,406,949	2,635,189	2,713,284	2,926,328	7.85%	2,966,856	98.63%
	Income Tax	3,097,768	3,242,410	3,295,891	3,271,632	3,593,369	9.83%	3,900,847	92.12%
	Auto Lieu Tax	1,385,829	1,530,945	1,592,423	1,787,480	1,763,184	-1.36%	1,950,000	90.42%
Other	Building Permits	516,132	666,229	794,676	564,404	722,239	27.96%	568,995	126.93%
HURF FUND (201)	Rest/Bar Tax	712,701	744,862	741,043	855,002	813,576	-4.85%	858,589	94.76%
	Highway User Fuel Tax	2,298,204	2,448,633	2,585,154	2,667,557	2,904,802	8.89%	2,928,027	99.21%
POWERHOUSE TOURISM FUND (215)		-	159,020	207,783	274,914	246,116	-10.47%	246,952	99.66%
PAVEMENT PRESERVATION FUND (316)		-	-	1,303,915	1,958,588	11,411	-99.42%	0	0.00%
I-11 E KGMN CONN FUND (317)		-	-	1,303,915	1,958,588	11,411	-99.42%	0	0.00%
WATER FUND (501)		6,056,286	6,049,614	6,200,283	6,140,789	6,376,021	3.83%	7,023,209	90.79%
WATER CAPITAL RENEWAL FUND (510)		784,876	796,996	815,429	832,743	848,882	1.94%	901,115	94.20%
WASTEWATER FUND (521)		7,657,792	7,733,539	7,931,384	8,104,510	8,258,808	1.90%	9,128,824	90.47%
WASTEWATER CAPITAL RENEWAL FUND (530)		106,161	108,921	112,111	116,842	120,360	3.01%	125,037	96.26%
SANITATION FUND (541)		3,161,957	3,219,541	3,270,985	3,356,855	3,434,393	2.31%	3,665,993	93.68%
AIRPORT (591)		-	-	-	1,106,700	1,056,734	-4.51%	1,261,621	83.76%

**Due to the implementation of a new utility billing software in November 2018 utility bills were delayed. This resulted in a decrease in year-to-date revenues for the month of November.

Finance—Tina Moline

City of Kingman – Utility Billing & Licensing Division

The Utility Billing and Licensing Division launched a utility billing online payment portal in November 2018. This portal accepts one-time and recurring credit card and electronic checks as payment methods. It also allows customers to view their utility bills online. In addition to launching an online payment portal, customers now have the option to receive their bills electronically through email. This service can be activated through the online payment portal, <https://selfservice.cityofkingman.gov>, or by contacting a customer service representative. Customers will notice a redesigned utility bill which provides more details about their charges. Beginning January 6th, 2020, Utility Billing and the rest of the City Complex office hours will be Monday-Thursday, 7am to 6pm, and closed Fridays. Customers have been notified of the upcoming change via billing inserts, flyers, a press release, the City website, Facebook, and signage at the City complex. The extended hours are an effort to better serve our customers.



CUSTOMER SERVICE STATISTICAL SUMMARY— May 2020

	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20
Phone Calls Answered	1,579	2,008	1,817	2,183	2,367	1,937
IVR - Payments	5,410	4,281	4,551	5,850	5,071	5,285
E-Mail Bill Delivery*	780	850	1,108	1,047	1,188	1,284
Web Payments	2,674	2,157	2,278	3,243	2,775	2,733
Water Service Orders	1,219	1,473	1,137	1,231	936	1,076
Sanitation Service Orders	366	434	391	412	317	372
Sewer Service Orders	3	0	0	1	4	2
Number of Total Payments Processed	23,627	17,853	18,950	24,267	20,291	19,208
Number of Sanitation Customers	12,393	12,421	12,465	12,498	12,532	12,526
Number of Sewer Customers	10,993	11,044	11,095	11,133	11,158	11,162
Number of Water Customers	20,420	20,478	20,513	20,591	20,596	20,610

LICENSING STATISTICAL SUMMARY— May 2020	
New Business Licenses Issued	21
License Renewals Generated (Business & Animal Licenses) for July 2020	262

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting—Automatic Bank Drafting

Once you have established bank drafting you will continue to receive your bill in the mail, but it will be paid automatically on the date listed on your statement from your bank account. Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

Online payments with Citizen Self Serve



Kingman FIRE DEPARTMENT

City Manager Report April 2020



OPERATIONS

INCIDENT BREAKDOWN

Incident Type	2020	2019	% of Chg	2020 YTD	2019 YTD	% of Chg
Total FIRE Incidents	83	88	↓6%	340	350	↓3%
EMS Response	536	600	↓11%	2202	2275	↓3%
Residential Structure Fires	11	6	↑45%	36	21	↑42%
Commercial Structure Fires	1	5	↓80%	8	11	↓27%
Vehicle Fires	5	2	↑60%	17	11	↑35%
Brush Fires	5	6	↓17%	20	19	↑5%
Dumpster Fires	1	5	↓80%	6	22	↓73%
Other Fire	60	64	↓6%	253	266	↓5%
False Alarm Response	-	-	-	-	-	-
Hazardous Condition	8	7	↑88%	28	27	↑4%
B&LS	5	-	-	25	-	-
Other Resp/Admin	-	-	-	4	4	0%
Total Incidents	632	695	↓9%	2599	2656	↓2%

90th Percentile Times by Month		Dispatch		Turnout		Travel		Total Response	
		90th%	Comp%	90th%	Comp%	90th%	Comp%	90th%	Comp%
BENCHMARKS		1:30	90%	1:20	90%	5:00	90%	7:50	90%
FIRE Incidents	80	1:23	92%	1:36	81%	7:23	55%	9:23	84%
BENCHMARKS		1:30	90%	1:00	90%	6:00	90%	7:30	90%
EMS Incidents	536	0:47	98%	1:13	82%	7:27	76%	10:04	66%

Headline Performance Measures

Structure Fires Confined	Fire Deaths per Population	Fire Injuries per Population
100	0	0
Percent	Fire Deaths	Fire Injuries
Performance Consistent	Performance Consistent	Performance Consistent

Responsive & Sustainable Leadership

Fire Overtime	9-1-1 Overtime
1,552.5	84.0
Overtime Hours — full-time line personnel	Over-time Hours — full-time dispatch personnel
Total Regular Hours Worked 10,733.5	Total Regular Hours Worked 2,016

KFD

Total Monthly Calls: 632
Total YTD: 2599

AMR

Total Monthly Calls: 93
Total YTD: 477

SQUAD 2

Total Monthly Calls: 208
Total YTD: 344

“COMMITMENT to COMMUNITY”



Kingman FIRE DEPARTMENT

City Manager Report April 2020



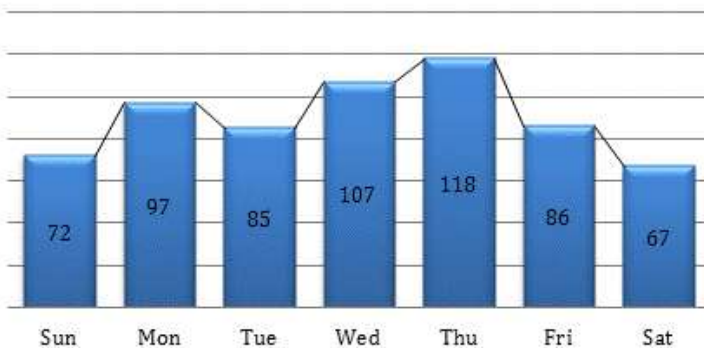
OPERATIONS

TOTAL INCIDENTS BY DISTRICT

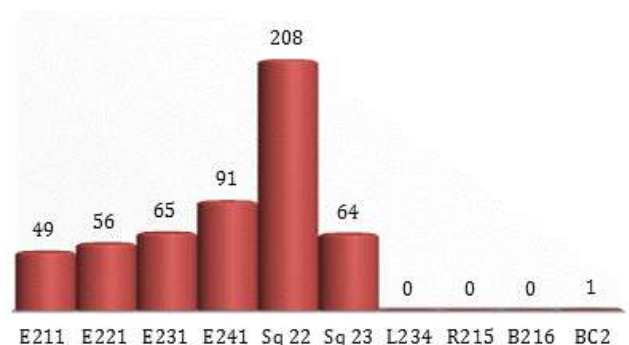
District	2020	2019	% Change	2020 YTD	2019 YTD	% Change
21	68	120	↓43%	311	375	↓17%
21A	-	-	-	1	2	↓50%
21B	1	-	-	7	-	-
21C	-	-	-	5	-	-
TOTAL	69	120	↓43%	324	377	↓14%
22	87	90	↓3%	323	291	↑11%
22A	120	124	↓3%	494	532	↓7%
22B	22	26	↓15%	91	93	↓2%
22C	-	4	-	4	7	↓43%
22D	4	7	↓43%	18	28	↓36%
TOTAL	233	251	↓7%	930	951	↓2%
23	144	149	↓3%	588	638	↓8%
23A	59	62	↓5%	246	258	↓5%
23B	-	-	-	3	1	↑67%
TOTAL	203	211	↓4%	837	897	↓7%
24	85	83	↑2%	352	332	↑6%
25	23	15	↑35%	68	54	↑21%
Out District	19	15	↑21%	88	45	↑49%
Total	632	695	↓9%	2599	2656	↓2%

Property Value—Fire Incidents	2020	2019	% Change
Total Fire Incidents Investigated	-	-	-
Fire Incidents Total	3	12	↓75%
Fire Incidents with Property Damage	2	6	↓67%
Total Dollar Value of Property	\$1,900	\$65,800	↓97%
Total Dollar Amount of Property Saved	\$1,800	\$30,462	↓94%
Total Property Saved	98%	25%	↑74%

Incidents by Day of Week



632 Total Responses by KFD Apparatus



"COMMITMENT to COMMUNITY"



Kingman FIRE DEPARTMENT

City Manager Report April 2020



OPERATIONS

AUTOMATIC AID BREAKDOWN

Mutual Aid	Dept.	# Given	2020 YTD	2019 YTD	% YTD Change
Given	NACFD	19	77	21	↑73%

Fire Incidents by Category	# of Incidents	% All Incidents	2020 YTD	2019 YTD	YTD % Change
EMS	536	98%	2202	2275	↓3%
Fire	-	-	340	350	↓3%
HazMat	8	1%	28	27	↑4%
Tech Rescue	5	1%	25	-	-
Other	-	-	4	4	0%
Total	549	100%	2599	2656	↓2%

EMS

EMS TOP 5 DETERMINANTS

CALL TYPE	2020	2019	Variance %	YTD
Pandemic—Charlie	42	-	-	42
Breathing Problem—Delta	16	45	↓64%	148
Psychiatric—Bravo	29	43	↓48%	127
Falls—Bravo	19	22	↓16%	87
Unconscious/Fainting—Delta	33	32	↑3%	95

CARDIAC SURVIVABILITY : 0%

Public Access Defibrillator (AED)	1	AMR Only Responses	CALLS	% YTD	YTD
AED Available	1	EMS Response—KFD	536	24%	2202
AED Used	-	EMS Response—AMR	93	19%	477
AED ROSC	-	KFD & AMR total Responses: 629 KFD responded to 85%			
Attempted Resuscitations	5	Headline Performance Measures			
Cardiac Arrest with ROSC	-	STEMI Patients	Cardiac Arrest Patients	Stroke Patients	
Non-traumatic Cardiac Arrest with ROSC	-	0	16.9	11.9	
Cardiac Arrest with Bystander CPR performed	4	Percent	Percent	Percent	
Cardiac Arrest Calls	10	% from total incident types	% from total incident types	% from total incident types	
Cardiac Arrest - Cardiac Event	10				
Cardiac Arrest - Trauma Event	-				
Resuscitations Attempted	5				

Falls/Trauma

7

Stroke

3

STEMI

0

Sepsis

3

Cardiac Arrest

0

EMS ALERTS

"COMMITMENT to COMMUNITY"



Kingman FIRE DEPARTMENT

City Manager Report April 2020



EMS

CARDIAC EVENT, NOT WITNESSED

Group Total	10	
Resuscitations Attempted	5	
Pre-Arrival CPR	4	ROSC
Initial Rhythm	Asystole	-
	VF/VT	-
	Other Rhythm	-
ROSC for Group	-	-
ROSC % for Group	-	-

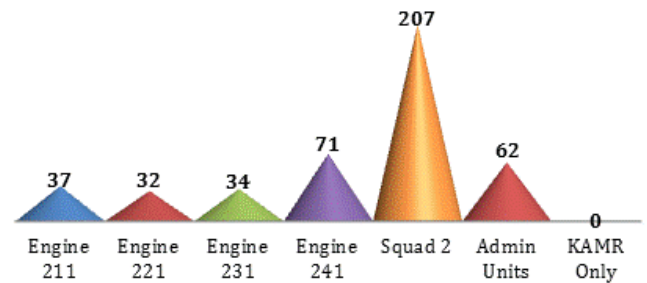
CARDIAC EVENT, WITNESSED

Group Total	-	
Resuscitations Attempted	-	
Pre-Arrival CPR	-	ROSC
Initial Rhythm	Asystole	-
	VF/VT	-
	Other Rhythm	-
ROSC for Group	-	-
ROSC % for Group	-	-

CARDIAC EVENT, WITNESSED by EMS

Group Total	-	
Resuscitations Attempted	-	
Bystander CPR	-	ROSC
Initial Rhythm	Asystole	-
	VF/VT	-
	Other Rhythm	-
ROSC for Group	-	-
ROSC % for Group	-	-

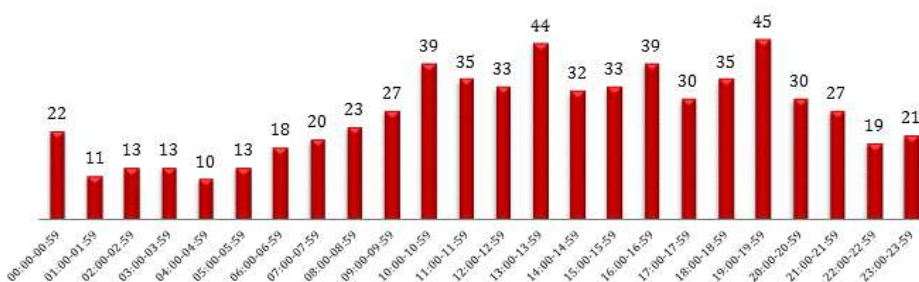
EMS Calls by Apparatus



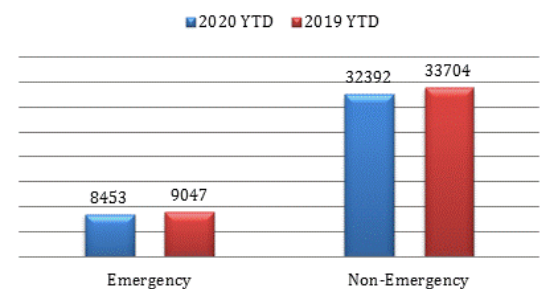
COMMUNICATION CENTER

Communication Center Calls for Service by Agency	YEAR-TO-DATE		Police	Dispatch	EMS	Fire	B&LS	Haz Mat	Tech Rescue	Other	2020 Total	2019 Total
City of Kingman Police	10818	60.6%	2542	-	-	-	-	-	-	-	2542	3215
Kingman Dispatch	2018	11.3%	-	833	-	-	-	-	-	-	833	-
City of Kingman Fire	2599	14.6%	-	-	536	83	5	8	-	-	632	679
Northern Arizona Consolidated Fire	1391	7.8%	-	-	290	90	-	2	-	-	382	362
Golden Valley Fire	693	3.9%	-	-	148	48	-	2	-	-	198	184
Lake Mohave Ranchos	263	1.5%	-	-	50	16	-	-	-	-	66	79
Pinion Pine Fire	57	0.3%	-	-	10	10	-	-	-	-	20	22
Pine Lake Fire	3	0.0%	-	-	1	-	-	-	-	-	1	-
TOTAL	17842	100%	2542	833	1035	247	5	12	-	-	4674	4615

Total Incidents by Alarm Hour



Telephony Breakdown



"COMMITMENT to COMMUNITY"



Kingman FIRE DEPARTMENT

City Manager Report April 2020



COMMUNICATION CENTER

COMMUNICATIONS CENTER STANDARDS PERFORMANCE

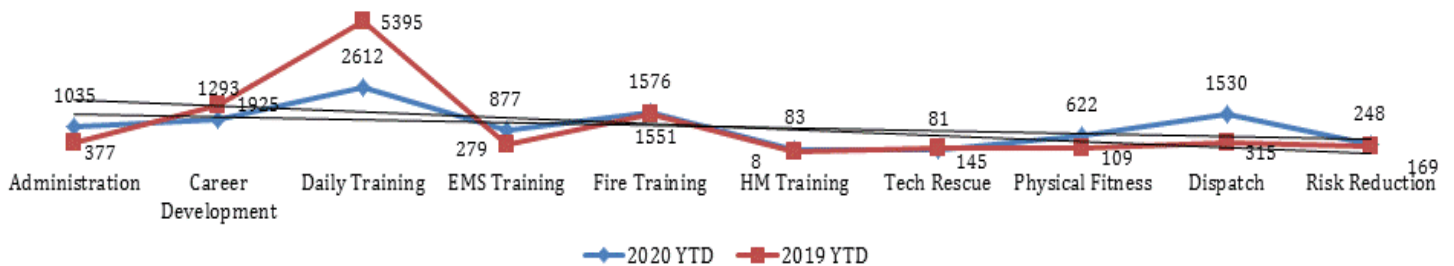
STANDARD	Incidents	Benchmark	Reliability	Baseline	Compliance %
9-1-1 Call Answering	2075	0:10	95%	0:10	95%
AGENCY	INCIDENTS	BENCHMARK		DISPATCH TIME	
Kingman Fire	632	1:30	90%	0:51	98%
Northern AZ Consolidated Fire	382	1:30	90%	0:54	95%
Golden Valley Fire	198	1:30	90%	1:02	96%
Lake Mohave Ranchos	66	1:30	90%	1:55	81%
Pinion Pine Fire	20	1:30	90%	3:11	80%
Pine Lake Fire	1	1:30	90%	0:29	100%
TOTAL	1299	1:30	90%	0:58	96%

TRAINING

Training Hours

Training Type	Hours	% for Month	2020 YTD	2019 YTD	Variance %
Administration	155	8.6%	1035	377	↑64%
Career Development	96	5.3%	1293	1925	↓33%
Daily Training	558	30.9%	2612	5395	↓52%
EMS Training	173	9.5%	877	279	↑68%
Fire Training	311	17.2%	1576	1551	↑2%
HM Training	-	0%	83	8	↑90%
Tech Rescue	-	0%	81	145	↓79%
Physical Fitness	257	14.2%	622	109	↑82%
9-1-1 Communications	248	13.7%	1530	315	↑79%
Risk Reduction	11	0.6%	248	169	↑32%
Total	1807	100%	9956	10273	↓3%

Total Training Hours



2020		YTD	
Total Monthly Training Hours	1807	YTD Training Hours	9956
Average Monthly Hours per person (93)	19	Average YTD Hours per person (93)	103

"COMMITMENT to COMMUNITY"



Kingman FIRE DEPARTMENT

City Manager Report April 2020



COMMUNITY DEVELOPMENT

Community Risk Reduction (CRR) Activities

Activity	# of Activities	# of Attendees	2020 YTD	2019 YTD
Smoke Alarm Maintenance/Calls	3	7	20	19
Smoke Alarm New Install (each alarm)	1	2	8	20
Child Safety Seat Checks	-	-	1	23
Child Safety Seats - Issued NEW	-	-	13	21
Public Education Classes	-	-	19	60
Public Education Outreach	-	-	5	32
Explorer Program Training	-	-	39	1
Knox Box	3	4	8	15
Citizens Fire Academy Training	-	-	-	-
CERT Training	-	-	-	-
Station Tours	-	-	-	10
Burn Permit Inspections	-	-	-	0

CPR Certifications

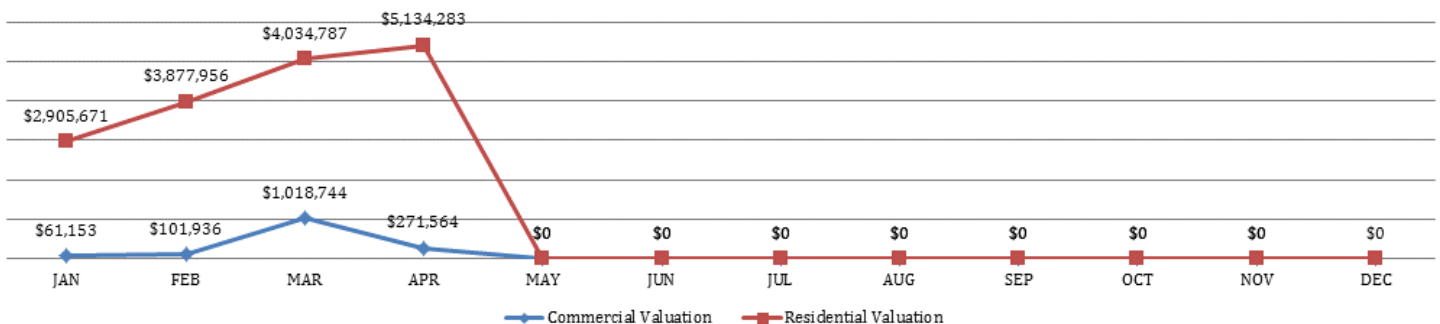
BLS	-	-	11	42
Heartsaver	-	-	61	2
AED	-	-	22	44
Friends & Family	-	-	6	26
Hands Only	-	-	22	304
Stop the Bleed	-	-	67	-
Total	7	13	302	619

Trending Code Violations

Type	2020	Trending Code Violations
Fire	42	Building Finals (14)
Building	n/a	n/a

Business License Inspections	# of Inspections	YTD
	18	99

Total Value of Commercial & Residential Permits Issued



"COMMITMENT to COMMUNITY"



Kingman FIRE DEPARTMENT

City Manager Report April 2020



COMMUNITY DEVELOPMENT

New Permits Issued w/Valuation by Month

FY 2020	Commercial		Residential	
January	2	\$61,153	20	\$2,905,671
February	1	\$101,936	24	\$3,877,956
March	1	\$1,018,744	25	\$4,034,787
April	1	\$271,564	73	\$5,134,283
May				
June				
July				
August				
September				
October				
November				
December				
Total	5	\$1,453,397	105	\$15,952,697

Building Review Activities

Review Types	# of Reviews	YTD
Commercial Plans	-	4
Other Commercial Plans	4	32
Residential Plans	19	109
Other Residential Plans	14	107
Sign Review	-	12
Special Event Permit Review	-	26
Other Reviews	-	4
Building Safety Inspections	736	2215
Hydrant Activity (All)	250	668
Total	1023	3177

Commercial—New/Under Review Permits

- ⇒ Route 66 Stuff your Stuff 3645 E Andy Devine Ave
- ⇒ Low Cost Spay & Neuter 1419 Andy Devine Ave

Commercial Permits Issued

Under Construction

- ⇒ Mohave County Courthouse 401 Spring St
- ⇒ Mohave County Library 3269 N Burbank St
- ⇒ Canada Mart, 210 W Andy Devine Ave
- ⇒ Innovative Warehouse 1301 Andy Devine Ave
- ⇒ DES 2400 Airway Ave
- ⇒ Walker Svc Electric Garage 2540 Wickieup Ave
- ⇒ Kingman Veteran Villas 2502 Veteran Way

Commercial Permits Ready to Issue

- ⇒ Perkins 3123 Stockton Hill Rd
- ⇒ Rilibertos 3123 Stockton Hill Rd
- ⇒ Comfort Suites 1149 E Sunrise Ave E
- ⇒ Patel Restaurant 2931 Andy Devine Ave

Commercial Permits Close-Out

- ⇒ none

Building & Life Safety Inspection Performance Compliance

Benchmark	FIRE: Scheduled Inspections Completed Same Day	BLDG: Scheduled Inspections Completed Same Day
90%	n/a	100%

Commercial & Residential Plan Review Performance Compliance

Benchmark	Residential Review Complete within 5 Working Days	Commercial Review Complete within 14 Working Days
90%	95%	100%

Parcel & Subdivision Plan Review Performance Compliance

Benchmark	Parcel Plat Complete w/in 15 Working Days	Subdivision Complete w/in 15 Working Days
90%	n/a	100%

“COMMITMENT to COMMUNITY”

IT—JOE CLOS

May 2020

www.cityofkingman.gov

Visits

31,828

% of Total: 100.00% (31,828)



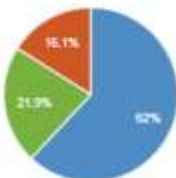
Daily Visits

● Sessions



Traffic Source

■ organic ■ direct ■ referral



Type of Visitors

■ New Visitor ■ Returning Visitor



Unique Visitors

22,664

% of Total: 100.00% (22,664)



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/	11,676	9,981
/government/advanced-components/covid-19-microsite	3,662	3,167
/government/departments/finance/utility-billing/utility-payment-options	3,394	2,827
/government/departments/parks-and-recreation	1,837	1,491
/government/departments/finance/utility-billing	1,793	1,350
/government/departments/police-department	1,416	1,111
/government/advanced-components/list-detail-pages/rfp-posts-list	1,210	1,143
/residents/ez-recycling	1,110	962
/business/airport-authority	926	785
/government/contact-us	840	655

Visits by Device

Device Category	Sessions	Bounce Rate
mobile	17,076	69.75%
desktop	13,511	50.52%
tablet	1,241	59.47%

Pageviews

66,019

% of Total: 100.00% (66,019)



Average Pages per Visit

2.07

Avg for View: 2.07 (0.00%)



Your biggest traffic comes from



Country/Territory

Country	Sessions
United States	30,757
Germany	318
India	90
Canada	80
China	74
United Kingdom	46
Philippines	46
Japan	39
South Korea	36
Mexico	33





Kingman Police Department-Chief Rusty Cooper



DATES TO REMEMBER

Junior Police Academy was cancelled due to COVID-19.

Officer Recruitment Informational meeting June 10 @ 5:30p.m.

initiated activity numbered 2,896 in the month of April marking a 8.71% decrease in comparison to 2019. Written reports are up 28.91% since April 2019.

May Activity



After 30yrs of service Cpl. Dan Spivey retired.



Cpl. Spivey most recently served as a motor officer in our

traffic enforcement division.

KPD is still in the process of recruiting and hiring 6 officers. An informational meeting was held on May 10th. These meetings have been very helpful in recruiting and hiring.



On May 11th the KPD lobby was back open for business. It has been closed to the public since March 23rd. Social distancing and sanitizing procedures are still required.



The KPD command staff is complete and in place. All positions have been promoted and filled by internal employees.



Staff Update



Officers Jonathan Giraldi and Clayton Holloway will graduate from WALETA on June 12th.

They will report for 16 weeks of Field Training on Monday, June 15th.



A DUI detail was conducted over the Memorial Day holiday weekend. Over 125 people were contacted with zero DUI violations, which is a good result. Many local bars and restaurants were closed or had closed early due to pandemic recommendations.



**** Stolen Vehicle Fugitive from Michigan ****

On Tuesday, May 5th, at about 9:15am, Kingman Police arrested **Lenard Scott Jr.**, 30 of Roseville, MI, on a felony charge of Possession of Stolen Property. Officers were responding to a truck stop in the 3300blk of Andy Devine Ave. to remove a subject that had been seen urinating in the parking lot. Officers arrived and observed the subject leaving the parking lot driving a black in color Subaru SUV. At this time, it was discovered that the vehicle had previously been reported to stolen out of Roseville, Michigan. The vehicle was stopped and the driver, Scott, was taken into custody without incident. The investigation determined that Scott had allegedly stolen the vehicle from a family member during a domestic disturbance in Roseville. Scott was booked into the Mohave County Adult Detention Facility on the local charge, and is awaiting disposition/extradition on the MI charges.

****Kingman Police Officer Involved Shooting****

The Kingman Police Department was involved in an officer involved shooting last night, Sunday, May 10th, in the 3100 block of Armour Avenue. No one was injured during the incident and the suspect was taken into custody. As is usual protocol to ensure the investigation is conducted impartially and professionally, the investigation will be handled by the Bullhead City Police Department. All media inquiries should be directed to them by contacting the Bullhead City Police Department Public Information Officer Emily Fromelt.

****Serious Injury Crash involving Motorcycles ****

Yesterday, May 11th at approximately 1:05 p.m., Kingman Police responded to a serious injury crash involving a passenger car which struck two motorcycles, at I-40 and E. Andy Devine Ave. The Kingman Fire Department responded and provided medical aid to both of the male motorcyclists who were transported to Kingman Regional Medical Center (KRMHC) by River Medical. One of the motorcyclists is 63 of Kingman who received serious injuries to his hip and leg was admitted to KRMHC, and the second motorcyclist is 62 of Peoria, IL who received minor abrasions and was treated and released from the hospital.

The investigation revealed that two motorcyclists were driving Harley Davidsons in staggered formation westbound on E. Andy Devine Ave. in the "fast lane" entered the intersection at I-40 and E. Andy Devine Ave. when a 2014 Dodge Charger, driven by a 20 year old female of Lake Havasu City, failed to yield right of way turning in front of them. The motorcyclists struck the right rear quarter panel of the Dodge Charger.



Speed is not a factor in the crash; however, distraction is. The female was cited for Failure to Yield Right of Way While Making a Left-Hand Turn. The motorcyclists were both wearing helmets.

****Minor Injury Crash Involving a Motorcycle****

Today, May 12th at approximately 12:15 p.m., Kingman Police responded to an injury crash involving passenger car and a motorcycle near the intersection of E. Andy Devine Ave. and Detroit Ave. A motorcyclist driving eastbound on E. Andy Devine Ave. saw a passenger vehicle starting to exit a private drive directly in front of him. The 53 year old Kingman man utilized his brakes to try to avoid a collision and laid down the bike on its side skidding to a stop. The maneuver caused the bike to stop before it struck the car. The car, a 1998 Toyota sedan, driven by a 21 year old Kingman female, failed to yield while exiting from a private drive from a nearby restaurant and stopped in the "slow lane" when she saw the motorcycle. The driver of the car was cited for Failure to Yield Right of Way from a Private Drive. The man, who was wearing a helmet and protective gear, received minor injuries.

With the warmer weather upon us, you may see more motorcyclists on the roadways. The Kingman Police Department would like to remind motorists to take extra precautions and look twice. Motorcycles blend in so keep an eye out for them. It can be difficult to judge the distance of a motorcycle, so wait until it passes. Taking just an extra second can save a life. #ShareTheRoad

****Kingman Police Department Investigating Mohave County Sheriff's Officer-Involved Shooting****

Kingman Police detectives are conducting a criminal investigation of an officer-involved shooting that occurred on Wednesday, May 13th, at about 12:30pm, in the area of Shaeffer Ave. and Devlin Ave. The involved officer is a deputy with the Mohave County Sheriff's Office, wherein a 50-year-old Kingman man was killed. The cause of death hasn't been confirmed, but may have been self-inflicted.

Earlier in the day Arizona Department of Public Safety detectives attempted to make a traffic stop on a black in color Chevrolet



Suburban. The driver of the Suburban fled, refusing to stop. Later, an MCSO deputy observed a vehicle matching this description in the area of Tommie Dr., driving erratically. At one point the suspect driver stopped and exited the vehicle armed with a handgun. The driver refused the deputy's commands and allegedly pointed the handgun at the deputy. The deputy did not fire at the suspect. The suspect did not shoot at the deputy and continued to walk through the neighborhood holding the handgun. Witnesses reported seeing the suspect holding the gun to his own head.

A second deputy attempted to confront the suspect in the area of Shaeffer Ave. and Devlin Ave. At this point the suspect allegedly pointed the handgun at the deputy. The deputy discharged his firearm at the suspect several times. The suspect continued to flee on foot. The suspect was found nearby, deceased. The suspect had multiple bullet wounds, one possibly being self-inflicted.

Per standard procedure the deputy who fired at the suspect has been placed on administrative leave. The suspect's identity is not being released pending next of kin notification.

No further information is being released at this time as the investigation is ongoing.

****Kingman Police Department's Junior Police Academy Canceled****

The Kingman Police Department regretfully announces the cancellation of the Junior Police Academy (JPA) for 2020 due to restrictions set forth by the Covid-19 pandemic. Traditionally, the Department has hosted two classes each summer that immerses 50 Kingman-area youths in a law enforcement curriculum. The class sizes necessary to have an effective and participative experience for the students of the program do not conform to the safety protocols set forth to prevent the spread of Covid-19.

It is the goal of the Kingman Police Department to host the Junior Police Academy in the summer of 2021. Please look for an announcement in February regarding details of the 2021 JPA.



****Felony Arrest for Domestic Violence Charges by Aggravated Assault, Kidnapping, and Preventing use of 911****



This morning, at approximately 7:40 a.m., Kingman Police Officers arrested **Brian Tyler Crossland, 43** of Kingman, in the 2800 block of Golf Dr. on felony charges of Domestic Violence by Aggravated Assault, Domestic Violence by Kidnapping, Domestic Violence by Preventing Use of 911, and Domestic Violence by Criminal Damage.

This arrest occurred after officers obtained information of the location of a male suspect who was wanted in connection to an incident occurring yesterday. The suspect, identified as Crossland, was located at a residence in the 2800 block of Golf Dr. and taken into custody at about 7:40 a.m. without incident.

Yesterday, at about 5:50 p.m., Kingman Police responded to a 9-1-1 call of a domestic dispute in the 2800 block of Golf Dr. where yelling could be heard by Dispatchers before the caller disconnected. Upon arrival officers contacted a 40 year old female victim, who advised the suspect was inside. Officers were unable to locate the suspect in the residence and it was later learned that he had left when officers arrived on scene.

The investigation revealed that a verbal domestic violence incident occurred between Crossland, who had been consuming alcohol earlier in the day, which escalated when the victim called 9-1-1. Crossland became upset and attached the victim pulling the victim to the ground. At one point during the incident, he obtained a knife and held it to the victim's throat and attempted to stab the victim multiple times while holding her down. Also, during the incident he destroyed the cell phone preventing the victim from calling 9-1-1 and assaulted the victim with his fists. Kingman Fire Department treated the victim for minor injuries that did not require further medical attention. Officers were unable to locate Crossland last night. Crossland was booked into the Mohave County Adult Detention Facility today on the above felony charges.

****Felony Warrant Arrest****

Today at approximately 9:30 a.m., Kingman Police Detectives and Officers arrested Ryan William Shean, 30 of Bullhead City, in the 1400 block of E. Andy Devine Ave. on a felony warrant issued by the Bullhead City Police Department on original charges of attempted murder and aggravated assault.

This arrest occurred after Kingman Detectives obtained information that a wanted man, identified as Shean, was possibly staying in a room at a motel in the 1400 block of E. Andy Devine Ave. This morning, investigators observed a male matching the description



of Shean enter the passenger side of a white Chrysler sedan which exited the motel drive onto westbound E. Andy Devine Ave. before turning onto Hall St. The driver turned around and investigators driving northbound on Hall St. attempted to conduct a traffic stop. The driver of the vehicle did not stop and continued southbound on Hall St. entering the shoulder to go around officers. The vehicle proceeded onto E. Andy Devine Ave. and turned back into the motel parking lot where officers observed the driver drop a baggie out of the car window, which was later determined to be illicit drugs. Officers immediately detained a male subject who picked up the baggie and put it in his pocket.

The vehicle then proceeded around the backside of the motel where the two occupants fled on foot. A short foot pursuit ensued and the passenger of the vehicle, identified as Shean, was taken into custody at approximately 9:30 a.m. The driver of the vehicle was unable to be located and is still outstanding. Shean was booked into the Mohave County Adult Detention Facility without incident on the felony warrant.

Detectives seized the baggie of drugs contained about a ½ ounce of methamphetamine and ¾ of an ounce of heroin, an approximate total street value of \$4,000. The subject in the parking lot who had been detained was released from the scene. Investigators towed the vehicle and executed a search warrant which resulted in the seizure of a useable amount of methamphetamine and drug paraphernalia.

The case is under further investigation and no other details will be released.

****UPDATE to Mohave County Sheriff's Office OIS****

Buddy Dale Lott has been identified as the deceased 50-year-old Kingman man from yesterday's Officer-Involved Shooting. Today, the Medical Examiner's Office conducted an autopsy and determined Mr. Lott's cause of death was suicide from a self-inflicted gunshot wound to the head.

The investigation remains on-going and no other details will be released at this time.



STATISTICAL SUMMARY—May		
	MONTH	Year-to-Date
Adult Arrests	142	633
Juvenile Arrests	19	84
911 Calls	2,472	10,925
Calls For Service	2,896	13,735
Written Reports	608	3,008

*Honor
Integrity
Courage*

Note: Due to ongoing issues with the new reporting system, statistical data is estimated.

Municipal Court

MONTHLY FINANCIAL REPORT			
KINGMAN MUNICIPAL COURT #0841		MAY 2020	
CITY REVENUE		Criminal Justice Enhancement Fund—47%	5889.10
Abatement Fund	0.00	Child Passenger Restraint	50.00
Address Confidentiality Fund	2.50	DNA Surcharge & Forensics—3%	255.85
Attorney's Fees	906.39	Drug Enhancement Acct (Fine)	0.00
Bond Forfeiture	500.00	DUI Abatement Fund—\$250	500.00
Copy Fees/Court Costs	98.64	Extra DUI Assessment	0.00
	0.00	Domestic Violence Services Fund—\$50	72.00
Defensive Driving Diversion Fee-Local	1740.00	Fill the Gap—7%	854.99
Fines	13439.83	AZ Highways Fund	0.00
Jail Costs	3719.84	VCAF Victims Comp Fund	194.18
Jury Fees	0.00	Medical Services Enhancement Fund	1727.74
Miscellaneous Fees	0.00	2011 Additional Assessment—\$8	761.57
Overpayment Forfeiture	0.00	POTE Peace Officer	161.91
Suspension Fee	1088.27	Prison Construction and Operations Fund	3380.24
Warrant Fee	4160.79	Public Safety Equipment Fund	4061.16
Total City Revenue	25656.26	School Zone Assessment	0
Local JCEF TPF Acct	371.62	ZVRF Victim Rights Fund	322.86
Court Enhancement Fund	395.82	State Highway Work Zone	0.00
STATE REVENUE		Technical Registration Fund	0.00
Probation Surcharge—\$10	0.00	State's JCEF TPF Acct	695.30
Probation Surcharge—\$20	1933.93	Victim's Rights Enforce Assess Fund	192.23
Address Confidentiality Fund	47.50	FARE Special Collection Fund	3298.69
Arson Detection Reward Fund	0.00	FARE Delinquent Fee	826.21
Clean Election Fund—10%	1511.04	Total State Revenue	26736.50

SUMMARY OVERVIEW — MAY 2020					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	13000.00	Prior Balance	1018.07	Prior Balance	702.02
Bonds Posted	500.00	Payments made	1254.41	Payments made	1831.69
Bonds Forfeited	500.00	Checks written	1551.47	Checks written	702.02
Bonds Refunded	2500.00	Balance in Restitution	721.01	Balance in Adult Prob Fees	1831.69
Balance in Bonds	10500.00				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance	274.30	Civil Traffic	75	72	0
Payments made	10.46	Criminal Traffic	20	32	0
Checks written	10.46	Criminal Misdemeanor	25	104	0
Balance in Reimbursement	274.30	Total	120	208	0
Total Revenue	284873.27	Domestic Violence Cases	21		
Mohave County Jail Costs					

Municipal Court Continued

MUNICIPAL COURT MONTHLY STATISTICAL REPORT MAY2020				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month				
Filed				
Transferred In				
SUBTOTAL				
Transferred Out				
Other Terminations				
TOTAL TERMINATIONS				
Pending End of Month				
TRAFFIC FAILURE TO APPEAR				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
Criminal Traffic/FTA Trials		Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
Total Terminations		Pending End of Month		
Civil Traffic Hearings Held in MONTH				

MISDEMEANOR				
	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL	
Pending First of Month				
Filed				
Transferred In				
SUBTOTAL				
Transferred Out				
Other Terminations				
TOTAL TERMINATIONS				
Pending End of Month				
Misdemeanor FTA Court Trials				
Misdemeanor FTA Jury Trials Held				
Misdemeanor/Criminal Traffic Initial Appearances				
DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Issued	Denied	TOTAL TERM
Domestic Violence				
Harassment				
HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/INJUNCTION AGAINST HARASSMENT				
Order of Protection		Injunction Against Harassment		
SPECIAL PROCEEDINGS/ACTIVITIES				
Juvenile Hearings Held		Search Warrants Issued	0	
WARRANTS OUTSTANDING				
Traffic Warrants Outstanding		Criminal Warrants		
D.U.I.		MISDEMEANOR TOTAL		
Serious Violations				
All Other Violations				
TRAFFIC TOTAL				

Parks & Recreation Department—Mike Meersman

Recreation Division



The Recreation Division has slowly began to move back into programing and opening of facilities. A modified Summer Brochure was put together by department team members to include pool info, summer dance, fitness classes, the Vantastic mobile Rec unit, summer movie nights, Family Bingo, youth sports camps, and other specialty classes. We will continue to promote our department through Facebook posts and emails. All program registrations began on Monday, May 25th at midnight.

Fitness & Dance: Private Dance classes (17 total) were sold out in 12 minutes between 12:02am-12:14am on the first day of registrations. This summer, we are offering 11 technique style classes with no routines being generated: classes are limited to no more than 9 students with one teacher to maintain the limit of 10 in the room at a time and we are not allowing spectator seating. This will help with social distancing while in the building. There are 11 group style classes available and all are set to begin on the week of June 9th and run Tuesday through Thursday. The intermediate and advanced level classes are full and we are working on meeting numbers for beginning level classes. Department team members have begun the footwork to resume regular scheduled classes for the fall with hopes to complete the spring classes and dance recital. Fitness classes resumed this week with minimal participation.

Child Supervision Programs: The department made the choice to not host Summer Fun Daze Day Camp this summer due to COVID-19. It was determined that it would be too difficult to comply with CDC guidelines and satisfy the needs or wants of the participants. When we asked families who had participated in past years, if the trips are to be eliminated, would they still sign up, and their reply was no. The trips has always been something the kids look

forward to and is also an incentive for the week.

Sports: Summer sports camps began the week of June 8th and this year, in order to encourage social distancing in our sports, we've cut the registrations in half and added additional time slots. All sessions are about full with 10 as their maximum number. Both local Little Leagues in Kingman and the girls NSA (National Softball Association) Youth Softball program had decided mid-May to cancel and refund all their participants this year. With parks now opening up, we have outside organizers planning baseball and softball tournaments at Southside and Centennial Parks through the month of June. The first tournament was held over the weekend of May 30th and 31st and both facilities had a couple thousand of people in the parks. Recreation Coordinator Ryan Fruhwirth has started towards the fall season of sports and began Adult and Youth Volleyball, and Adult Kickball registrations. The Department also has plans to host a new Dodgeball League in the coming year if interest is available, as well as Cornhole and Pickleball Tournaments later this fall. The NSA Adult Softball program which is operated by Kingman Softball League is in the planning stages of beginning their season but no dates have been announced. They are needing to comply with NSA regulations that comply with CDC guidelines. Their contract has been submitted to their national headquarters in Prescott and once approved, they can begin play. They will operate at Centennial Park Monday-Friday.

Special Events: Our recent virtual Clue game that took place on our Facebook page brought families out to local hiking trails and visited local parks. Participants had to help solve the Murder of the Parks Director, Mr. Mike Meersman. There were 8 suspects all within the Department's Management Team, 8 possible weapons, and 8 locations where his death may have occurred. Patrons played along daily by searching our Facebook page for the next clue or they physically participated by visiting park facilities, trails, etc. Anyone with the correct answer was entered into a drawing for a board game. It was determined that Mike was murdered by Recreation Superintendent, Yvonne Cossio at Centennial Park after returning from a follow up call at Walleck Ranch and she committed the crime with the missing horseshoe. Also, we received a \$2000 sponsorship towards our summer movie nights to help offset the cost of movie licenses which average \$350-\$400 each. This summer, there are plans to offer an outdoor movie at Centennial Park (June 12th), a float-in movie at the Centennial Pool (July 10th), and 3 drive-in nights at Southside Park (June 26th, July 24th & August 7th) weather permitting. The department team members are also planning on providing an outdoor family bingo and dinner night on the basketball courts. All events will encourage social distancing as a precaution and limited attendees.

Aquatics: Lifeguard training resumed in late May and additional Lifeguard certification courses were offered. Pools opened on May 25th with safety measures in place. Aquatic team members are in mask when feasible due to their positions. Both pools have modified capacities due to COVID-19. Grandview cannot allow more than 30 patrons with 5 in the toddler pool and Centennial Pool now has a capacity of 120 at one time. Normal maximum capacity is 200 at Grandview and 350 at Centennial. Both facilities have reach capacity everyday. We now have painted lines at entrances, diving board, and concessions set 6ft apart and all lounge chairs are anchored at 6ft apart, all to encourage social distancing. Aquatic team members make announcements every half hour to encourage CDC guidelines and recommendations. Both facilities took on indoor modifications to separate showers, urinals, etc. Swim Lessons began their first session on June 1st and they will run every two weeks. Both pools are closed on Sundays to help with budget cuts. Pools also have schedule modifications that are taking place this year to comply with COVID-19.

Miscellaneous: Team members continue to sanitize all touch points and encourage social distancing with visitors.

For any maintenance related issues , please contact Parks Superintendent Jerry Sipe (928) 716 -1764

Parks Maintenance:

We have completed 94 maintenance repair orders in May 2020. The Parks department utilized 0 hours of ADC Inmate labor this month due to COVID-19 and inmates are no longer leaving prison.



A concrete pad, trash can, and ADA picnic bench has been installed at the White Cliffs Wagon Wheel trail head.



On Tuesday May 26th, the 3-phase Variable Frequency Drive at the Splash Pad went into a non-functional state. It has been replaced and is now operating.



A climbing tube at the Centennial Field 4 playground was vandalized and has been taken down. Waiting on the replacement part to arrive.



New trail signs were installed at the White Cliffs Wagon Wheel trail.



Both Grandview and Centennial Pool were able to open on time for Memorial Day, as well as the splash pad at Cecil Davis. Lines were painted at both pool locations and plexiglass installed at concessions and admission areas to ensure social distancing and safety.



The end of this month saw the return of tournaments to the ballfields. With this return to use, fields were prepped and a few members were cross-trained on the process of prepping and chalking fields.

In order to ensure social distancing, bleachers and higher capacity tables were removed, appropriate distance lines were painted at concessions, plexiglass installed at concession windows, and social distancing signs positioned at different areas of tournaments as reminders.



The Route 66 sign at Rambling Rose was re-painted and re-installed.



The Centennial 4-plex **crow's nest window** overlooking field 2 was shot out and has been replaced.



New rock was laid at the base of the new Power House sign.



Caution tape and temporary fences that were put up, per the **Governor's orders**, were consistently removed and damaged by unknown persons.



Two 25-gallon portable sprayers have been installed in our Toro Workman and our Club Car to help with cleaning and sanitizing our parks.

[illegible]

- With the Governor of Nevada's order allowing golf courses to reopen on Friday May 1st, play here returned to what was more normal for us during this time of year. As soon as the order was announced, we started to receive several phone calls for tee time cancellations and over the weekend, we experienced quite a few no-shows from Nevada golfers.
- Renovation in the clubhouse is moving along. The relocated Pro Shop wall is up, office reduced, and the demo of the yellow brick wall is done.
- May 1st - 6:00am: opening time for the Pro Shop.
- Following state guidelines, limited outdoor seating on the patio was opened on Monday. Indoor dining will remain closed until completion of the renovation, which should hopefully be later this week.
- Recreation Program Aide Alexa Brooks will be returning to the Pools on May 22nd and Samantha Hernandez had to resign from assisting us at the Golf Course effective May 10th as her schedule will no longer permit her to be able to help out. Their help has been appreciated.

CERBAT CLIFFS GOLF COURSE	
MONTH—ACTIVITY May 2020	
Number Nine-Hole Rounds	1346
Number 18-Hole Rounds	2491
Number Golf Lessons	10
Greens Fee Revenue Total	\$54,712
Annual Passes	\$12,630
Daily Green Fees	\$42,082
Motor Cart Revenue Total	\$38,367
Private Cart Trail Fees	\$3,825
Daily Cart Rental	\$34,542
Driving Range Revenue	\$4,619
Total Hours Ranger Activities	165
Total Beverage Cart Hours	64
Number of Tournaments	0
Total Tournament Participation	0
Gift Card	4
Specials	56
GolfNow	20

- Communications with Steve Latoski from the County: we have determined to start County League on May 21st for the season.
- Limited seating for the Golf Grill is now available both indoors and outdoors.
- County League started on Thursday and we had 20 players for the first week which, was considered a “practice round.”
- We announced the schedule for the Summer Junior Program and as of Friday, it is now full across the four age groups.
- **We are working to create a monthly Women's Golf Clinic,** which Haley will conduct offering a one-hour class free of charge. We will likely limit the attendance to no more than 12 per class.
- It was anticipated that rounds and revenue for May 2020 would be down compared to May 2019 due to the Shuffler Tournament being held in June for 2020. As golf has been one of the few activities still available during the pandemic, as well as the fact that we may be seeing some residual effect from Nevada golfers, even though as of May 1st golf reopened in Nevada, we finished the month up in rounds and revenue versus last May which was the busiest month revenue-wise for 2019.
- Junior Golf starts Wednesday.

Since the last report, Golf Course Maintenance has utilized zero inmate hours. The golf course lost their inmates on March 16th due to COVID-19 and hasn't gotten them back.

The maintenance crew continues to meet the challenges of COVID-19 head-on with extra effort being concentrated on cleaning and sanitizing rotations across the golf course.

This month, the Golf Maintenance Team Members said goodbye to one of our longest standing Team Members, Rachel Richmond. Rachel was with the City of Kingman for nearly 12 years, starting as a Part-Time employee on the Golf Course. Rachel and her family have moved on to the greener grass in their lives and we would like to wish them well in their new adventures.

The remodeling of the Clubhouse Grill seating area was completed this month. The maintenance crew, along with help from the Parks Department, expanded the Grill seating area roughly 250 sq. ft. This will allow us to house more tournament participants in the future and also help to keep safety flowing in the model of Social Distancing.



A project that began last Fall by harvesting seeds from pine cones dropped across the golf course has been fairing very well so far. The seeds were planted in our Greenhouse at the maintenance facility last Fall, grown throughout the Winter months, and soon will be ready for transplanting in the field. The pine seeds harvested here will hopefully have a better rate of survival since they were harvested from existing trees that are accustomed to our soil conditions. The plan is to have a tree farm installed by next year made solely of our specific varieties.

A few small irrigation breaks occurred over the past month. This is typical in the season that we are utilizing the irrigation system more frequently. One large mainline break was repaired on Hole #9 replacing roughly 20' of old blue piping and installing a new 2 inch electric station valve. Sprinkler nozzle changing and updating along with repairs also occur more frequently this time of year.

Routine maintenance has kept the maintenance crew busy during the month of May. It's the time of year for us that we spend most of our time keeping up on the golf course. Extra mowing efforts, afternoon watering of hot spots, and irrigation control and repair keep the crew busy all month long.

Excessively hot days towards the end of the month meant a few extra irrigation cycles were added in the afternoons and some light hose reeling on our greens was done to keep them in tip top shape.

For any information about Cerbat Cliffs Golf Course or to make a Tee time, call 928-753-6593 or visit the website at www.cerbatcliffsgc.com. Thank you.

Public Works—Rob Owen

FLEET MAINTENANCE-MAY/2020	
12766.8 gallons of unleaded gas	Cost of \$20540.89
9793.8 gallons of diesel fuel	Cost of \$14020.80
<p>FLEET MAINTENANCE HAS A NEW TEMPORARY EMPLOYEE, ASSISTING WITH REPAIRS, AND TIRE REPLACEMENT.</p> <p>CONEX - DOOR, VENTS, ARE A/C PASS THROUGHS ARE INSTALLED.</p> <p>USED MOTOR OIL DRAIN HAS BEEN PUMPED OUT. (READY FOR INSPECTION)</p> <p>NEW MOTOR OIL DRAIN TANK IS SET BEHIND BUILDING B (CITY SHOP)</p> <p>FLEET MAINTENANCE PROCESSED</p> <p>99 VEHICLE JOBS</p> <p>278 LINE ITEMS</p> <p>21 OUTSIDE JOBS</p> <p>7 REPAIRS</p> <p>6 RECALL</p> <p>3 WARRANTY</p> <p>3 BODY SHOP</p> <p>2 TOW</p>	

SANITATION-MAY/2020	
372trips to the landfill—Delivery of 4,202,360 pounds of trash	Cost of \$75,432.36
New 90-gallon residential containers	29
Old, damaged, missing or found containers repaired or replaced	106
Steel containers delivered for customer clean-up	10
1) Extra steel containers emptied and 2) Containers retrieved	1) 60 and 2) 3
1) Regular extra trash hauls 2) Abatement orders	1) 98 2) 5
Recycling—tons / Annual total— tons	0/142

BUILDING MAINTENANCE-MAY/2020
WEEK OF MAY 25TH THRU 29TH

<p><i>Current estimate of total square feet of building space maintained.</i></p> <p>Building Sq' audit continues as time allows a revised estimate of total building sq footage that the City of Kingman has listed as assets will be provided when complete.</p>	<p>144,705</p>
<p>Square feet of buildings cleaned and sanitized per Covid 19 protocols as outlined by The City of Kingman response plan. Summer preparations for HVAC service require significant labor hours.</p>	<p>85,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor.</p>
<p>Covid 19 mitigation efforts continue to drive priorities, the addition of physical barriers at the City Complex Utility Billing, Community Development, Engineering and City Courthouse have been installed with much success. The appeal for the overall appearance and the protection they offer to the public and staff to reduce the amount of person to person contact is very effective.</p> <p>HVAC, Service and maintenance consume the balance of available staff time to insure a comfortable work environment.</p>	<p>NOTE: HVAC systems as a whole are largely outdated and in need of a full review.</p>
<p>Work requests consisted of a high number of Sanitizing (Covid-19) consumables, i.e. wipes sprays etc. as well HVAC service due to recent rise in temperatures.</p>	<p>Building Maintenance staff responded to 90 work orders for the month of May 2020, The Building Maintenance Technicians continuing to work on projects a time allows.</p>
<p>Current vehicle availability is limited causing staff to double up and utilize the limited selection of vehicles. Current staffing continues to impact productivity,</p>	
<p style="text-align: center;">May 28 - Closed Tickets</p> <p>The Building Maintenance department closed 81 tickets that had money attached to them and 9 graffiti</p>	

STREETS—MAY/2020	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- (1) Maintenance Operation Supervisor (Melvin Dubay)
- (1) Crew Leader (spot not filled)
- (1) Operator A (Signing and Striping Technician)
- (6) Operator A (General Maintenance Crew)
- (2) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signal Technician)
- (1) City Electrician I (signal Technician)

Street Department Activities:

- The month of May consisted of grading, sweeping, and asphalt patching ,traffic Signal/Lighting maintenance and repairs
- Crews have worked on chemical and manual weed abatement throughout the month. 1 temp crews and city staff have worked throughout town, including the traffic interchanges, for chemical applications.
- Streets completed multiple closures for emergency waterline repairs both during regular hours and after.
- Pothole patching and water repair patching have been ongoing throughout the month.

Replace new street lights on Stockton hill.

Building new catch basin 8th street and Topeka street haul dirt to south field park.

HILLTOP WWTP



DOWNTOWN WWTP



WASTEWATER—MAY 2020

Wastewater Treatment—Personnel 10/ Vacant 2

Staff at Hilltop Facility

- Treated approximately 49.801 million gallons of influent on intake and discharged approximately 53.886 million gallons of “B+” effluent
- Composted approximately 400 cubic yards of bio-solids in preparation for land application
- Completed all oil changes and general monthly maintenance on associated equipment .
- Completed all monthly NPDES and APP sample collection and submitted all monthly sample collection & regulatory reporting to ADEQ.
- Treatment staff is continuing to work towards a resolution in regards to structural integrity of the aeration velocity enhancer with Ovivo.
- Staff responded to a number of emergency call-outs.

Staff at Downtown Facility

- Treated approximately 6.857 million gallons of influent on intake and discharged approximately 6.648 million gallons of “A+” effluent
- Completed all annual, semi-annual, quarterly, & monthly NPDES and APP sample collection & ADEQ reporting.
- Dewatered approximately 32 cubic yards of bio solids & transported to Hilltop for composting.
- Completed cleaning, general maintenance and troubleshooting -various pumps
- Completed all daily, weekly and monthly maintenance work orders

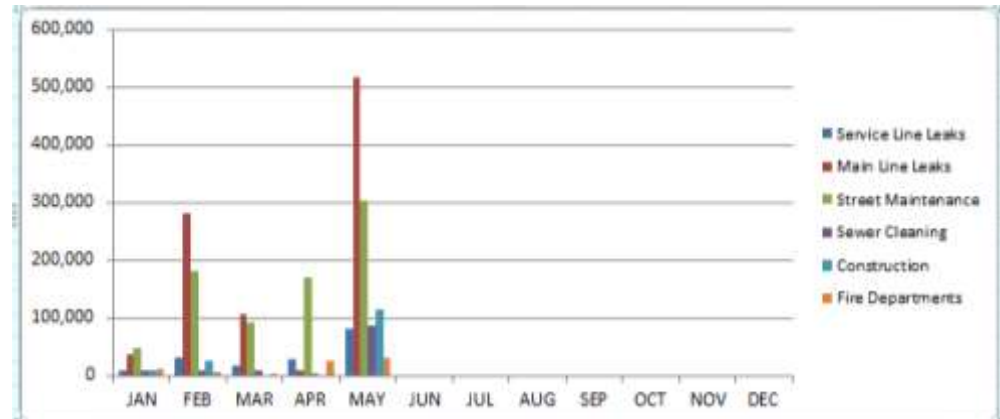
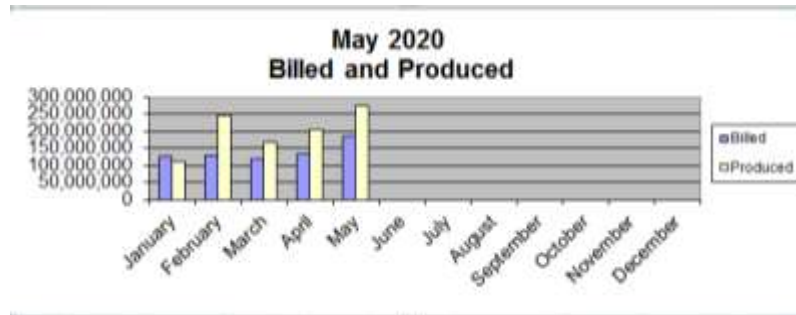
Wastewater Collections—Personnel 3, (1)unfilled

Wastewater Collection crews:

- Completed 3800’ CCTV inspections of 6, & 8-inch wastewater conveyance lines—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- City Collections Team completed hydro-jet cleaning of approximately 4700 linear feet of conveyance mains using approximately 3800 gallons of water.
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater Collections Staff assignments have been predominately assisting water operations staff to assist in leak mitigation.
- Wastewater Staff assisted with a number of after hours water leak call-out repairs
- Responded to & assisted multiple customers with lateral locates, etc.
- Assisted Wastewater Treatment Staff at both facilities due to employee shortages.
- Assist with various water and wastewater rehab projects through out the City.

Wastewater Pre-Treatment - Personnel 1.5.

- Maintain pre-treatment compliance by evaluating potential SIU/CIU’s.
- Pretreatment staff briefed new businesses, for compliance with the Municipal Utilities Regulations for Fats, Oil and Grease. Staff conducted inspections at a facility for compliance with the Pretreatment Ordinance.
- Follow-up on complaints & potential discharge violations, update SIU analytical spread sheet.
- Completed the quarterly sampling for the pretreatment portion of the NPDES permits.
- Preparing, (ongoing), Annual Pre-Treatment Report.



WATER — MAY 2020

Certified Water Operators:

- * Produced 273,036,400 gallons of water from the various groundwater wells throughout the City.
- * Billed 182,910,300 gallons of water.
- * Completed all Arizona Department of Environmental Quality regulatory sampling and reporting as per The Clean Water Act.
- * Performed Operations and Maintenance on the wells, booster stations, and Chlorination Systems.

Distribution Operations:

- * Staff repaired 767 square feet of asphalt and concrete from water leaks.
- * Blue Stake performed 279 locates.

Water Service Operators:

- * Staff read 21988 Residential and Commercial meters and respond to over a 1000 customer assisted calls every month.

Gallons of Water used for daily operations by Public Works Operators:

- * Water Crews Service Line leaks, approximate 80610 gallons
- * Water Crews Main Line leaks, approximate 518,100 gallons
- * Streets Maintenance Department used 304,950 gallons
- * Wastewater Collections crew used 86,000 gallons
- * Combined Fire Departments used 32,250 gallons

KART—MAY 2020	
MONTH REVENUE	<ul style="list-style-type: none"> Fare Box Revenue—\$0 Coupon/Pass Revenue—\$45 Total Monthly Revenue—\$45
MONTH RIDERSHIP	<ul style="list-style-type: none"> Service hours— 854 Service miles— 11,138 Total passenger trips— 5,291 (-52% as compared to May 2019) Curb-to-Curb trips—110 (2% of total)



Kingman Area Regional Transit



PROJECTS-MAY/2020	
Sign Inventory system project—Data collection is finished. DBi, the data collection firm has been adversely affected by COVID 19. A DRAFT final data set is being compiled for City's review. ADOT has granted DBi 6 more months on their contract. ADOT is administering this.	Stockton Hill Rd. Safety Corridor— The project is at Stage IV plans and have been reviewed and commented on. Next design plans are scheduled for review May 26. The construction estimate has been revised and a new IGA will go to Council for approval May 19.
Injection Well Design— The well characteristics were not favorable for the direct Injection of the effluent water. Different options were evaluated on how this well will best be used. Changes to the original design, and addition of new filters and changing the well from direct injection to a vadose zone type well appears to be the best option at this point. A new design and Construction cost estimate has been received and is being considered.	Waterline Replacement projects— Castlerock Rd to Gordon is substantially complete. Waiting on redlines from HAZEN and ADEQ cert for final service connections. 5L Ranch Rd to the city pumphouse at the top of the hill is substantially complete. Waiting on red-lines from HAZEN and final cert from ADEQ to make service connections Fourth St from Latigo to 5L Ranch Rd is substantially complete. Waiting on red-lines from HAZEN and final cert from ADEQ to make service connections
Water Conservation Plan—Project kickoff meeting was held and the project has begun. Team is coordinating with Hazen and Sawyer to provide documents and information to develop the plan.	Risk and Resiliency Assessment and Emergency Response Plan- Cybersecurity evaluation and response is underway. Waiting on HAZEN reports.
Andy Devine Avenue Improvements from Ellas Place to 2nd Street -Eligibility was granted for this project this month. An application was submitted to ADOT for Intersection improvements at the Andy Devine and First Street. The proposed request is for multiple safety improvements on Andy Devine Avenue from Ella's Place to 2nd Street, including: Relocate pavement width with channelization, raised medians and curb bulbouts to calm traffic, restripe for narrower lanes; improve intersection alignment at 1st Street by removing skew angle and aligning offset driveway at Visitor's Center. This project does not include any non-infrastructure funding request. These improvements will address the fatal crash related to speeding at this intersection. A professional engineering consultant and licensed contractor will perform the work. There will be ground disturbing activities; no utility relocations are anticipated. The total project cost of this project to be \$1,181,250. Of that amount request ADOT determined that \$1,116,199 is HSIP eligible with \$65,051 being local match. 94.3% federal, 5.7% match. This project is scheduled for design in FY23 and construction in FY24	Future HSIP Projects The initiation documents for this project were submitted. This is the preliminary step to start the actual project. The project is programmed for fiscal years 21 -22 for some safety improvement projects on the following streets. On Beale Street, for traffic calming/curb bulbouts, at 3 intersections (3rd, 4th, 5th Streets) Adding speed feedback signs on these streets that either have a fatal crash or several serious injury crashes Stockton Hill Rd, Airway to Jagerson, Beale St, Grandview to 10th St, Hualapai Mountain Road, Virginia Ave to east of Seneca, Airway Ave, Western to Rt. 66, Gordon Dr, Shadow to Bank, Beverly Ave, Fairfax to Western. Project cost estimate is \$444,000 with a \$15,574 local match. Project eligibility was received October 24, 2018 for this project.
Downtown Sewer Outfall Main— Decisions to determine type of pipe material for the force main, location of sewer connection to 3 locations, and a redesign of one lift station are all under review. 60% plans are coming soon.	Sacramento Valley Basin Well Siting Study-This will be completed by Hazen and Sawyer. A kickoff meeting was held January 14th. A well siting study and feasibility report is being developed, to access water from the Sacramento Valley Basin and connect to our water system..
Beale Street Design Concept Report and Final	El Beale Springs Trail Rehab

Planning & Economic Development Department, Tourism Division — Josh Noble

May 2020 Advertising & Marketing

Arizona Office of Tourism Marketing Cooperative

- 1/2 page advert in AZ Drive Guide summer issue submitted (June—Aug)

Other Marketing / Promotions

- 5-8: Provided National Parks Trips with video content for Kingman feature

May 2020 Media Assistance & Updates

- No updates for May

May 2020 Projects & Activities

- 5-7: Staff and Main Street VISTA tour with Jim Hinckley at Bonelli House & Downtown
- 5-8: Conference call with Mohave County Regional Tourism Group to discuss recovery plan
- 5-11: Supporting small businesses collaboration lunch with chamber, Small Business Development Center, Main Street and City
- 5-14: Economic Development/Tourism meeting with Tami Ursenbach
- 5-15: Meeting with AZ@Work and artist JC to discuss mural options for Powerhouse
- 5-19: Festival meeting with committee to discuss future of Andy Devine Days
- 5-21: Inaugural lighting of the new Kingman Visitor Center welcome sign
- Coordinated with Route 66 Association of Arizona for printing of the 4th addition of the Route 66 Passport
- Coordinated with the Route 66 Association of Arizona and Local First Arizona for a virtual road trip along Route 66
- Facebook time-lapse of along Route 66 to Oatman reached over 51K people

Planning & Economic Development Department, Tourism Division — Josh Noble

May 2020 Monthly Counts

Tourism Div Statistics	May-20	May-19	FYΔ	May-18	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	927	23,550	-96.1%	19,182	-95.2%	163,909	-2.4%	36.0%
Bus & Group Visits:	0	199	-100.0%	154	-100.0%	1,440	2.0%	113.6%
Gift Shop Sales:	\$3,511	\$31,332	-88.8%	\$24,435	-85.6%	\$205,246	-17.2%	22.6%
Visitor Packets Mailed:†	837	1,774	-52.8%	1,977	-57.7%	8,177	-49.8%	-38.2%
Website Visitor Sessions:	9,661	23,575	-59.0%	19,241	-49.8%	158,052	-18.6%	-14.9%
Guest Book US:	198	1,073	-81.5%	1,232	-83.9%	Top States:	Top Countries:	
US Party Size:	2.3	2.3	0.0%	2.3	0.0%	1. CA	1. Peru	
GB International:	3	617	-99.5%	924	-99.7%	2. AZ	2. China	
International Party Size:	1.5	2.7	-44.4%	2.6	-42.3%	3. NV		

† Visitor Packet totals are for the calendar year. Due to unprecedented demand, mailings and reportings have been delayed.

*The Visitor Center opened on May 12th

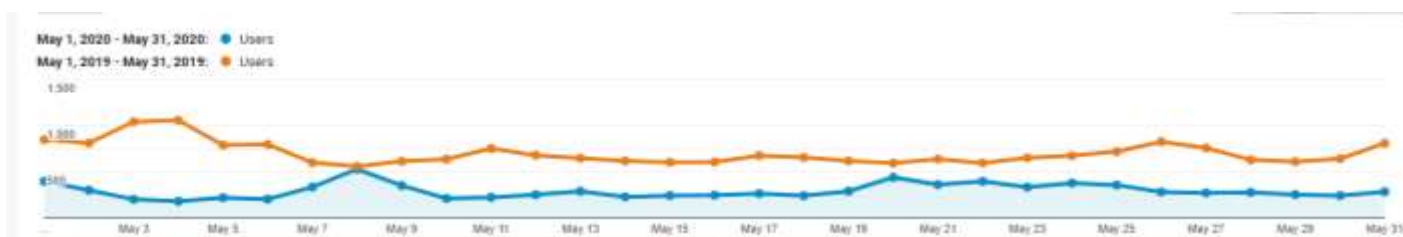
May 2020 Leads

Leads Fulfilled by lead sources

- GoKingman.com information requests: 17
- GoArizona.com leads: 437
- Grand Circle Association leads: 0
- MyGrandCanyonPark.com leads: 434
- Arizona Office of Tourism: 0
- Call-Ins and Mail: 3

*10 pcs returned as undelivered in May (includes returns from previous months that were received)

Planning & Economic Development Department, Tourism Division — Josh Noble



Users

-56.96%
8,107 vs 18,836



New Users

-56.82%
7,638 vs 17,690



Sessions

-59.02%
9,661 vs 23,575



Number of Sessions per User

-4.79%
1.19 vs 1.25



Pageviews

-61.61%
16,498 vs 42,979



Pages / Session

-6.33%
1.71 vs 1.82



Avg. Session Duration

-15.60%
00:01:15 vs 00:01:29



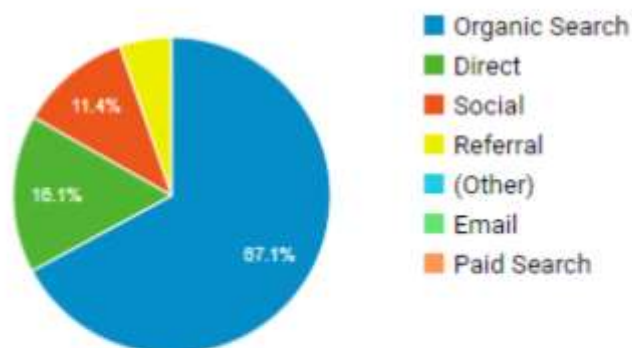
Bounce Rate

2.16%
72.22% vs 70.69%



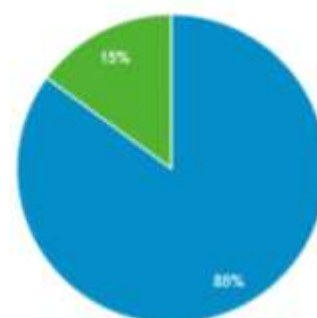
Top Channels

May 1, 2020 - May 31, 2020



■ New Visitor ■ Returning Visitor

May 1, 2020 - May 31, 2020



May 1, 2019 - May 31, 2019



May 1, 2019 - May 31, 2019

